

Grace Church Meeting Minutes

January 22, 2017

Call to Order: Father Matt called the meeting to order at 11:30 a.m.

Roll Call: Bill Hogan, Evelyn Garzetta, Pam Freeman, John Lacey, Cathy Shanks, Jean Hayes, Lynn Kasin, Richard Lucal, Beth Willis, Lynda Boissey

Missing: Kathryn Calame

Clergy: Father Matt Calkins

Father Matt stated there would be two agenda items for this meeting:

1. Approve a revision in the budget that was approved at the last vestry meeting.
2. Prepare for annual meeting that is scheduled for next week.

Cathy Shanks presented the revised budget.

The assessment went down. The projected assessment was \$36,000 but the actual figure received is now listed at \$34,513.18.

The personnel figure needs to be increased to accommodate four additional hours per week for David Swift. He will now work 16 hours per week. Father Matt noted that we are several weeks into the change of staff since Maria retired and it is clear that the extra four hours are needed for David to complete his financial responsibilities. This will be an increase of about \$5000 annually. We also still need to replace Su Gordon who inputted the plate money on a voluntary basis. The actual personnel figure went from \$200,3000 to \$205,862.

The other income was increased to \$9,075.18. Traditionally it has been about \$10,000 so this should be a safe estimation.

The stewardship committee is still working on contacting people who have not pledged. We have budgeted \$180,000 in pledges. We are currently at \$155,000 in pledges and hope to bring in the remainder throughout the year.

Bill Hogan motioned to accept the revised budget; Evelyn Garzetta seconded, all approved.

For the annual meeting:

Father Matt stated that Cathy Shanks will present the 2016 Treasurer's Report; Larry Graham will present the 2017 budget. Linda Hogan will present the Stewardship report. Evelyn Garzetta has submitted the Latino Ministry report. John Lacey has submitted the Youth report.

One additional item:

Fr. Matt stated that the spiritual life inventory survey would be sent to all parishioners over the age of 16. The vestry will receive the survey first. Please take 30 minutes to complete the survey this week if possible so we will

have the information before the annual meeting. Evelyn sent the survey out to the vestry during the meeting. Please send a note to Evelyn when you have completed the survey.

The meeting was adjourned at 11:30 a.m. The next meeting will be our annual meeting on January 29, 2017.

Submitted by: Pam Freeman, Clerk